

GUEST PLAYER HOW TO – STEP BY STEP INSTRUCTIONS

- GO TO [HTTPS://WWW.KANSASYOUTHSOCCER.ORG/TRAVEL-PERMIT/](https://www.kansasyouthsoccer.org/travel-permit/)
- CLICK ON THE **TEXT: THE TOURNAMENT CENTER**
Travel Permit-Guest Players



Teams must apply for a travel permit should they leave the state of Kansas for any tournament. This includes Missouri as well. Any out of state competition requires the Out Of State Travel Permit.

Players wishing to Guest Play for league games, tournaments etc must complete the guest player form as well.

Players use [The Tournament Center](#) to apply for Travel Permits and Guest Player Forms. (Please use Google Chrome when using this site)

If you have questions, please contact the Kansas State Office or one of the contacts below.

- SCROLL DOWN AND CLICK ON **“SELECT YOUR STATE”** (SELECT STATE) → THEN **REGISTER (MANAGER)** THIS WILL CREATE YOUR ACCOUNT FOR HTGSPORT. **DO NOT CREATE A WORDPRESS ACCOUNT!**
- FILL OUT THE USER REGISTRATION INFORMATION (REMEMBER PASSWORD AND EMAIL USED, THIS WILL BE YOUR LOGIN FOR THE WEBSITE)
- WHEN COMPLETE, SIGN INTO THE WEBSITE -- TOP RIGHT HAND CORNER **“SIGN IN”**
- CLICK **YOUR NAME** → **THE TOURNAMENT CENTER**
- CLICK ON **GUEST PLAYERS** → **NEW GUEST PLAYER REQUEST**



Find A Tournament **Guest Players** Travel Permits Host a Tournament

Audra Aguiniga ▾

[New Guest Player Request](#)

Search:

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Created	Type	Event Name	Club/League	Team	Age Group	Dates
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- FILL OUT FORM. TEAMS ARE RESPONSIBLE FOR ABIDING BY WRSA RULES. VIOLATIONS ARE SUBJECT TO GAME FORFEITURES AND OTHER SANCTIONS PER WRSA’S GUEST PLAYER POLICY.

PLEASE FILL OUT THE FORM ACCORDINGLY

- **BORROWING TEAM** - TEAM BORROWING THE GUEST PLAYER – FILL IN COACH AND TEAM INFO
 - **CLUB/LEAGUE NAME** - IF TEAM IS NOT PART OF A CLUB, EITHER USE TEAM NAME OR “WRSA”
 - **AGE GROUP** – AGE AND DIVISION TEAM IS PLAYING IN (I.E. U10 D2)
 - **EVENT INFORMATION** - SEE “VIEW LIST OF DEFINITIONS OF EVENTS” TO SELECT APPROPRIATE EVENT
 - For WRSA league games, choose “Restricted Tournament”
 - **EVENT NAME** - ENTER EVENT INFORMATION
 For WRSA league games, please enter the following:
 - EXAMPLE: WRSA -- GAME #001 (Game number listed on team schedule.)
 - **EVENT DATES** - GAME DATE
 - **FILL OUT GUEST PLAYER LIST INFORMATION** - ENTER GUEST PLAYER PRIMARY TEAM INFORMATION
 - **SIGN FORM AND SUBMIT** – Permit to be signed by coach or manager. Can be printed and given to game officials OR a digital copy can be emailed to wrsaoffice@strykersportscomplex.com. If emailed, the digital copy must be shown to game official at check-in WITH physical player card.
- **Digital cards will not be accepted.****
- THE LOANING COACH WILL BE NOTIFIED VIA EMAIL IN REGARD TO GUEST PLAYER FORM SUBMISSION.
 - ONCE COMPLETE, YOUR FORM SHOULD RESEMBLE FORM BELOW (PLUS SIGNATURE LINE).



Kansas State Soccer

OFFICIAL SOCCER FORM

THIS FORM IS NOT VALID WITHOUT THE
US YOUTH SOCCER PLAYER PASS AND
THE COACH HAS SIGNED THIS FORM



Guest Player / Player Loan Form

Team Information

Club Name: Stryker Admin
 Team Name: Stryker Admin
 Team ID: 2999
 Age Group: HSG D1
 Coaches Name: Audra Aguiniga
 Coaches Email: audra@strykersportscomplex.com

Team Contact Information

First Name: Audra
 Last Name: Aguiniga
 Address: 2999 N Greenwich Rd
 Wichita, Kansas 67226
 Email Address: audra@strykersportscomplex.com
 Cell Phone: 3162601060

Tournament/Game Information

Name: 2024 winter league - game #-001
 Location: wichita Kansas
 Dates: 11/18/2024
 Type of Event: Teams within the State Association

Guest/Loaned Players

State	Team ID #	Team Name	Player Name	Loaning Coach Email
Kansas	12345	UPPER MANMGT	LARRY INLOW	audra@strykersportscomplex.com



APPROVED

****NOTE: WRSA IS NOT NOTIFIED WHEN GUEST PLAYER FORMS ARE SUBMITTED. FORMS SHOULD BE SENT TO WRSA OFFICE NO LATER THAN MONDAY AT NOON FOLLOWING GAME.****